



Land Use & Environmental Services Division (850) 891-7100
435 N. Macomb Street
Mail: 300 S. Adams Street, Box B-28, Tallahassee, Florida 32301-1731
Fax: (850) 891-7184 Florida Relay Service TDD: 711

ABANDONMENT APPLICATION

Fee - \$2,000.00

1. Type of Abandonment: Release of Easement
Type of Easement: Utility Stormwater Access/Parking Other
 Abandonment of Right of Way
 Closure of a Public Street
Street Name: _____

2. Property Owner's Name: _____
Mailing Address: _____

City State Zip
Telephone #: _____ FAX #: _____
E-Mail Address: _____

3. Applicant's (Optionee) Name: _____
Mailing Address: _____

City State Zip
Telephone #: _____ FAX #: _____
E-Mail Address: _____

4. Agent's Name: _____
Mailing Address: _____

City State Zip
Telephone #: _____ FAX #: _____
E-Mail Address: _____

5. Other Contact Name: _____
Mailing Address: _____


City State Zip
Telephone #: _____ FAX #: _____
E-Mail Address: _____

6. Parcel Identification Number: _____

7. Date of Pre-Submittal Meeting: _____
(A Pre-Submittal Meeting is REQUIRED before submittal of this application.)

8. Signature of Owner(s): _____

NOTE: PROPERTY OWNER, APPLICANT (OPTIONEE), AGENT, AND OTHER CONTACT PERSON WILL BE COPIED ON ALL CORRESPONDENCE FROM THE GROWTH MANAGEMENT DEPARTMENT.

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ABANDONMENT CHECKLIST

Parcel ID #: _____

- _____ 1. This completed checklist.

- _____ 2. Completed Application for Abandonment. **(original)**

- _____ 3. Completed Owner's Affidavit for property adjacent to right-of-way to be abandoned or property on which easement to be abandoned is located. **(original)**

- _____ 4. Legal description of all property proposed for abandonment, closure, or release of easement.

- _____ 5. Narrative description of the request and the basis for it.

- _____ 6. Map or survey showing the approximate location of all known utilities.

- _____ 7. Letter of support from each abutting property owner, or a statement setting forth the reason such letter of support is not available. (not required for a release of easement).

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NOTE: All of the items listed above must be submitted at the time of application, unless the Land Use Administrator waives a specific item. Failure to provide one of the items listed above may result in the rejection of this application.