



Public Service Announcement

Alternative Energy Permit

Effective October 01, 2010

To All Interested Parties:

The City of Tallahassee, Building Inspection Division will now offer a permit type known as the “Alternative Energy Permit”.

The scope of this permit type is to cover those types of installations whereas one unit install will require more than one of the following subcontractors and subsequent inspections:

- Plumbing
- Electrical
- Gas

The process for obtaining the permit will involve a Primary Contractor that will apply for one permit that covers the other subcontractors that may be involved. The Primary Contractor will be the Owner of the permit and it will be attached specifically to their license only. At the time of permit application the other subcontractors involved shall provide a notarized form entitled, “Contractor Alternative Energy Authorization Form”. This form will designate the Primary Contractor as the Agent and acknowledge that this Primary Contractor is authorized to obtain Alternative Energy permits and transact related business on their behalf. The form may be used as either a blanket form for all Alternative Energy permits that the Primary Contractor applies for, or for a specific job address such as listed therein.

Plumbing and electrical rough-in and final inspections for these type permits shall be scheduled either through the Velocity Hall online permitting system (for registered users) or by calling the Dispatch line at 850-891-7040. All gas inspections are to be schedule through dispatch only.

The normal Notice of Commencement (NOC) requirement shall apply for any job with a total value greater than \$2,500.00. The contractor listed on the NOC shall be the Primary Contractor as listed on the permit.

Permit applications and attachments may be picked up at our office located at 435 N. Macomb St., 1st flr., in Applicant Services. If you have any questions about the submittal guidelines for this permit, you may contact Applicant Services at 850/891-7125.

Your Public Servant,

Ronnie Spooner
Building Official
City of Tallahassee